

IDAHO AIR NATIONAL GUARD ACTIVE GUARD RESERVE (AGR) ANNOUNCEMENT

ANNOUNCEMENT NUMBER: 26-09

OPENING DATE: 19 DECEMBER 2025

CLOSING DATE: 11 JANUARY 2026

POSITION TITLE: PERSONNEL SUPERINTENDENT

UNIT/LOCATION: 124 FSS – BOISE, IDAHO

WHO MAY APPLY:

CURRENT CATII AGRS OF THE IDAHO AIR NATIONAL GUARD WITH THE 3F0XX/3F5XX AFSC

RANK: MSGTs – SMSGTs

UMD AFSC REQUIREMENTS: 3F091

UMD MAXIMUM GRADE/RANK: SMSGT

*****APPLICATIONS MUST BE RECEIVED NLT 10PM MST OF THE CLOSING DATE*****

*****APPLICATIONS MUST BE EMAILED AS ONE PDF FILE OR PDF PORTFOLIO TO
124.FW.HRO.SF52.Org@us.af.mil*****

MUST HAVE “26-09 PERSONNEL SUPERINTENDENT” IN THE SUBJECT LINE OF THE EMAIL

****PROMOTION TO SMSGT IS CONTINGENT ON THE
AVAILABILITY OF E-8 AGR CONTROLLED GRADES****

AGR ELIGIBILITY REQUIREMENTS:

1. Applicant must become a member of the Idaho Air National Guard (IDANG) before entering the AGR program.
2. If the UMD position requires a mandatory training school for the award of the 3-level AFSC, they may be assigned immediately. The following statement will be included in the remarks section of the AF Form 2096 Classification/On-The-Job Training Action: “I acknowledge that I will attend the first available course that would qualify me in the new AFSC. I will complete the course successfully and progress in training to a skill-level compatible with my UMD assignment. Failure to do so will result in the termination of my AGR tour.” The AF Form 2096 must be accomplished before the orders are published.
3. AGR Airmen are subject to the provisions of DAFMAN 36-2905, Fitness Program. Airmen must meet the minimum requirements for each fitness component in addition to scoring an overall composite of 75 or higher for entry into the AGR program. For members with a documented Duty Limitation Code (DLC) which prohibits them from performing one or more components of the Fitness Assessment, an overall "Pass" rating is required.
4. Individuals selected for AGR tours must meet the Preventative Health Assessment (PHA)/physical qualifications outlined in DAFMAN 48-123, Medical Examination and Standards. They must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations. RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and an HIV test must be completed not more than six months prior to the start date of the AGR tour. Individuals transferring from Title 10 (Regular Air Force or Reserve Component Title 10 Statutory Tour) are not required to have a new physical unless the previous physical is over 12 months old at time of entry into AGR status.

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5. Applicants receiving or eligible to immediately receive a federal retirement annuity or a state annuity for service as National Guard technicians are not eligible for entry on an AGR tour.
6. Individuals selected for AGR tours must be able to complete 20 years active Federal service prior to Mandatory Separation Date (MSD) for officers, or age sixty for enlisted. Exceptions to this policy may be considered for a waiver as approved by The Adjutant General. Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation, must complete the Statement of Understanding IAW ANGI 36-101, Attachment 3.
7. Applicant must not have been previously separated for cause from active duty or a previous AGR tour.
8. An applicant's military grade cannot exceed the maximum military authorized grade on the UMD for the AGR position. Enlisted Airmen who are voluntarily assigned to a position which would cause an overgrade must indicate in writing a willingness to be administratively reduced in grade in accordance with DAFI 36-2502, Administrative Demotion of Airmen, when assigned to the position. Acceptance of demotion must be in writing and included in the assignment application package.
9. Enlisted AGRs are not entitled to bonus incentives IAW ANGI 36-2607, Air National Guard Retention Program and Fiscal Year (FY) ANG Incentive Program - Operational Guidance. Exceptions are outlined in the FY Operational Guidance. If selectee is receiving an incentive/reenlistment bonus, contact the Military Personnel Flight Retention Office, 422-5393, for clarification of possible loss or recoupment of bonus.
10. Any member assigned to a SMSgt position must complete SNCOA in-residence or by correspondence prior to assignment to the next higher position. Any member assigned to a CMSgt position must have already completed SNCOA in-residence or by correspondence prior to the assignment action. Prior to assignment action, TAG or CG must approve the assignment of a member to a SMSgt or CMSgt position who is two or more grades below that authorized IAW DAFI 36-2110 Para 3.1.
11. All military positions must meet the requirements outlined in the respective Air Force Enlisted Classification Directory (AFECD) or Air Force Officer Classification Directory (AFOCD) as managed by the local Base Education and Training Manager (BETM).

HOW TO APPLY:

IF ANY REQUIRED DOCUMENTATION IS NOT INCLUDED IN YOUR PACKET, OR YOUR NGB 34-1 IS NOT SIGNED, YOU WILL NOT BE CONSIDERED FOR THIS POSITION.

IF YOU DO NOT HAVE A SPECIFIC DOCUMENT OR DO NOT KNOW WHAT IS BEING REQUESTED, PLEASE CALL (208) 422-3344.

Applications will not be accepted in binders or document protectors. All applicants must submit the following documents which are mandatory for evaluation:

1. SUBMIT A COMPLETED AND SIGNED NGB FORM 34-1, APPLICATION FOR ACTIVE GUARD RESERVE (AGR) POSITION.
2. SUBMIT A PERSONNEL vMPF RIP (AVAILABLE ON vMPF).
3. SUBMIT CURRENT AND MOST RECENT REPORT OF INDIVIDUAL FITNESS FROM MYFITNESS.
4. SUBMIT A PROFESSIONAL RESUME OUTLINING YOUR EDUCATION, EXPERIENCE AND SKILLS.
5. STATEMENT EXPLAINING THE OMISSION OF ANY OF THE ABOVE DOCUMENTS NOT SUBMITTED WITH APPLICATION.

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6. RETAIN A COPY OF YOUR APPLICATION FOR YOUR PERSONAL RECORDS.

7. FORWARD applications to the address listed below. Applications must contain an original or digital signature. Applications not received by HRO by the closing date will not be accepted. Applications will not be returned.

Emails with attached applications must have “26-09 PERSONNEL SUPERINTENDENT” in the subject line and emailed to: 124.FW.HRO.SF52.Org@us.af.mil

APPLICATIONS NOT CONSIDERED:

1. APPLICATIONS MUST BE SUBMITTED IN ONE PDF OR PDF PORTFOLIO. EMAILS SENT WITH MULTIPLE REQUIRED DOCUMENTS ATTACHED WILL NOT BE CONSIDERED.

2. APPLICATION PACKAGES WILL NOT BE CONSIDERED IF ANY REQUIRED DOCUMENTATION IS MISSING UNLESS THERE IS A STATEMENT OF OMISSION INCLUDED.

3. APPLICATIONS WILL NOT BE CONSIDERED IF NGB 34-1 IS NOT COMPLETED AND SIGNED. CHECK TO ENSURE ADOBE HAS NOT STRIPPED YOUR DIGITAL SIGNATURE UPON COMBINING DOCUMENTS OR CREATE PDF PORTFOLIO.

APPLICATION PACKAGES

An individual must meet the requirements of the Area of Consideration. Those applicants who meet the established requirements will be forwarded to selecting supervisor. If there are no applicants with the required AFSC and/or the selecting supervisor determines the applications received do not meet their approval/requirements, the application packages of other applicants may be requested from HRO.

DUTIES AND RESPONSIBILITIES:

A complete description of duties and responsibilities can be found by searching for the 3F091 AFSC in the Department of the Air Force Enlisted Classification Directory DAFECD.

//original signed//
CORA L. GEMPLER, MSgt, IDANG
Air AGR Manager